



The Silent Auction is a fun tradition at LakeCities Ballet Theatre, and proceeds go toward supporting performances like *The Nutcracker* each year. Your participation helps make these productions possible!

Auction Basket Guidelines

Each role is asked to contribute **two auction baskets**.

Families with dancers in **multiple roles or with multiple children** may choose to provide two **family** baskets instead. If you'd like to take this option, please coordinate with the Silent Auction Chair.

There is **no required value** for baskets, but we suggest a retail value of **\$50 to \$150 each**.

Donation Tips

We encourage families to **seek donations from local businesses, restaurants, or service providers** rather than purchasing items out-of-pocket.

Important Dates

- **Basket Details & Company Recognition Info Due:** November 1
Basket details should note items and the total value. Please also include a photo of the basket for identification during the live auction. To ensure businesses are acknowledged, please submit their information (business name, address, and logo if possible) to erika.ostermiller@gmail.com by this date. Include "SILENT AUCTION" in the subject line of the email.
- **Basket Items Due:** Drop off at the theater (Attn. Erika Ostermiller) on the first & second days of Tech Week.

Basket Prep Guidelines

- Baskets should be shrink wrapped or cellophane wrapped **before delivering them to the theater**.
- Include the following with each basket:
 - A basket or bin that fits all items
 - A label attached to the basket that includes the name of the basket and the role/family the basket is being presented by (matching what was previously emailed).

Questions? Need help or ideas? Please email erika.ostermiller@gmail.com with SILENT AUCTION in the subject line