2026 LBT Nutcracker Information Packet



We are glad that you are part of this year's 36th annual Nutcracker cast! Since this is a professional production and not a recital, there are important rules of which the dancers and parents must be made aware. Please read this packet so that you and your dancer(s) have a positive and rewarding experience. We look forward to an extra-special year! For questions about the schedule, or to notify us of an absence prior to tech week, please send an e-mail to nutcracker@lakecitiesballet.org.

Technical/Dress Rehearsals at Lake Dallas High School / November 22 – 29 (no rehearsal on Thanksgiving Day):

1. All rehearsals and performances Nov 22 – 29 will be held at Lake Dallas High School located, 3016 Parkridge Dr., Corinth.
2. Dancers must be ON TIME for all rehearsals and performances. **No one is allowed to miss a mandatory rehearsal at the theater (tech week) for any reason. Those who miss a theater rehearsal will be removed from the show without refund of ticket money or audition fee.**
3. Dancers are allowed only one absence **PRIOR** to tech week. This absence should be used for an emergency or serious conflict only. Detailed tech schedules will be given out at a later date.
4. If there is an emergency or serious illness during tech week, the parent must come to the theater, in person, to notify the director prior to the dancer's rehearsal time. No exceptions will be made during this final week.
5. **Absolutely NO food or drinks in the dressing rooms or auditorium will be allowed. Only covered and labeled water bottles may be brought in.**
6. Dancers must remain in assigned areas, never roam the building or go outside unsupervised, and follow all Room Mom and Costume Volunteer instructions.
7. **Dress rehearsal for Nutcracker is a closed performance**. More information will be sent regarding parent passes, if needed.
8. Handheld (no tripods) videorecording and non-flash photography is permitted during dress rehearsal only. No photography or video recording of any kind is allowed during the actual shows. This will be strictly enforced. Professional photos will be available for purchase.
9. Full make-up, appropriate hairstyle, shoes, and full costume are required for dress rehearsal. No nail polish or jewelry of any kind, unless part of the costume. **Do not eat or drink anything but water in your costume**.
10. Parents must bring child/children to the theater with hair and make-up already done and wearing the appropriate leotard and tights with a cover-up. **Send street clothes/shoes to wear after costumes are removed.**

Nutcracker Performances –Sat., Nov 28 at 7:30pm and - Sun., Nov 29 at 2pm

In consideration of our audience, the following rules must be observed **during the actual performances:**

1. **Performers may not enter the lobby before, during or after the show in costume or make-up!** The only exception are Party Scene Adults and Children who enter, after the audience, from the lobby at the beginning of the production.
2. Please make sure your dancer has used the restroom prior to coming to the theatre. Bathroom access at the theatre is EXTREMELY limited. Performers must use the bathrooms backstage only and not the ones used by the audience during the shows. Performers can use the lobby bathrooms before 6:30pm on Friday and Saturday nights and before 1pm on Sunday afternoon.
3. To minimize distractions for performers and audience members, parents may not leave the auditorium during the performance to pick up their dancers. Dancers may only be picked up at their designated times outlined below.
   - **Act 1 Dancers:** Parents must pick up their children at intermission, immediately following Act 1. Any dancer who wishes to watch Act 2 must have a ticket to sit in the audience.
   - **Act 2 Dancers:** Children performing in Act 2 must remain backstage and may only be picked up after the performance has ended.
   - **Room Moms:** Room Moms are responsible for supervising their assigned dancers until they are picked up. **All Room Moms must remain backstage until every child in their assigned group has been picked up by a parent or guardian.**
4. Please send nice street clothes/shoes or studio/company warmups for dancers to wear after they take off their costumes.

Arrival and Sign-in at the theater for all dress rehearsals and performances:

Check in and check out will be in the lobby through the tech rehearsals (Nov 22-Nov 25) and will be in the back by the dressing rooms for dress rehearsal and the performances. Dancers must be checked out with their Room Mom by an approved pick-up person.

Room Moms:

1. Room Moms are volunteers who agree to sit backstage with their child's group until their group's dismissal time during one of the performances. If a child does not behave appropriately for the Room Moms, Mrs. Lannin will contact you.
2. Room Moms help dancers with costumes, ensure all pieces are secured and worn properly, and escort dancers to and from the stage.
3. **There will be a Room Mom meeting for those volunteers at the theater during tech week to tour the dressing rooms and go over backstage procedures. See your tech schedule for this time**.
4. All Room Moms need to attend Tech/Dress Rehearsals and the performances you are signed up for.

Volunteers:

This production relies almost entirely on volunteers! To help with scenery, repairs, decorating, concessions, lobby sales, set-up, or strike, please contact guild@lakecitiesballet.org or nutcracker@lakecitiesballet.org. All LBT and LBT 2 Company dancers are required to strike on Nov 29. Parents are most welcome and encouraged to help!

Tickets:

To meet our budget, no free tickets will be available. Tickets for all performances can be purchased at www.lakecitiesballet.org or at www.tututix.com. If you have any questions please contacting Karen Westphal, LBT Ticket Chair, at lawmom01@aol.com. All seats are reserved.

LBT Miscellaneous Business:

1. Make sure we have all current phone and cell phone numbers in case of an emergency. Especially if someone other than a parent is to pick up dancers.
2. Please do not ask our guest artists for autographs before or during the performance. They are mentally and physically preparing for their performance.
3. Nutcracker volunteers and staff work very hard for your children. Abusive or rude behavior towards any of our volunteers or staff may result in removal of your dancer from the show with no refund of participation fee or ticket money.
4. All communications with Lake Dallas HS supervisors during Nutcracker week MUST go through the Production Manager, Kristin Langford; Artistic Director, Kelly Lannin; Stage Manager, Rachael Clark; or House Manager, Heike Cullum.

Costumes:

Costumes are the property of LBT. Much love and expense has gone into making each and every costume. Please respect and care for them. Treat the Lake Dallas High School auditorium/dressing rooms with care and respect, as well. We are very grateful to use their facility and appreciate their support. Parents, please reinforce the following rules with your dancer(s)…

1. There will be **absolutely no** eating or drinking (except water) once dancers are dressed in their costumes. No food or drink (except water) is allowed in the dressing room or the theatre house.
2. Costumes and headpieces will be issued to dancers at the theatre. There will be no extra accessories or headpieces at the theater if lost or damaged.
3. All dancers are required to have make-up kits, tights, liners, trunks (if called for by costume notes) and shoes at dress rehearsal and at all performances. Make sure all shoe elastic is sewn before your first theatre rehearsal.
4. Make up, especially lipstick, will stain costumes. It is best to apply lipstick after your costume is on. All performers will do their own makeup, including the men and boys.
5. Do not wear dance shoes outside.
6. Do not sit in a tutu.
7. Return costume and accessories to the proper rack after each use. DO NOT THROW COSTUMES ON THE FLOOR!
8. Do not take any costume pieces home without permission from the Costume Coordinator.
9. Refer to the costume notes email for type of shoes needed and order immediately; **other shoes to be dyed should be done by the last Saturday studio rehearsal.**
10. The Party Girl hair check will be Nov 14.
11. Extra tights are needed in case of a run.
12. Pointe dancers need new seamed Capezio 9C Theatrical Pink tights.
13. For those dancers not on pointe, new Capezio Ballet Pink, non-seamed, non-glossy tights are required. Please check the costume items list for those roles that may not require new tights.
14. POINTE SHOE RIBBONS MUST BE SEWN IN FOR THE PERFORMANCES! See Mrs. Lannin or one of the teachers or older company members if you do not know how to do this or if you have a quick change.
15. When dancers are finished performing at dress rehearsal and all performances, your costume(s) should be taken off, hung up and placed on the correct costume rack. Make sure no costume, costume piece or accessory is left behind in the dressing room, or on the floor.
16. LakeCities Ballet Theatre will collect all costumes after the final performance – no costumes should go home with dancers.